

## FINGERPRINT INSTRUCTIONS FOR OUT-OF-STATE APPLICANTS

- Obtain a fingerprint submission form and fingerprint background waiver from the MME's agent card designee. Alternately, these forms are available for download from our website:

[http://dpbh.nv.gov/Reg/MME/dta/Forms/Medical Marijuana Establishments \(MME\) - Forms/](http://dpbh.nv.gov/Reg/MME/dta/Forms/Medical_Marijuana_Establishments_(MME)_-Forms/)

- Take the fingerprint submission form to a facility that uses a standard fingerprint card (form FD-258). Applicants should make sure all required data fields on the fingerprint card are complete including the following:

Reason Fingerprinted: NRS 453A.322  
ORI: NV0131700  
MNU: 150078

- After fingerprinting the applicant, the fingerprint technician will stamp and sign the lower right corner of the fingerprint submission form.
- Applicants return the completed submission form and fingerprint background waiver to the MME's agent card designee. These documents will be uploaded into the agent card portal by the MME designee.
- Applicants or MME designees mail the completed fingerprint card (form FD-258) and a cashier's check or money order for \$38.25 payable to Department of Public Safety to:

Department of Public Safety  
General Services Division  
333 West Nye Lane, Suite 100  
Carson City, NV 89706